

Government of the People's Republic of Bangladesh
Road Transport and Highways Division
Dhaka Mass Transit Company Limited
Probashi kallyan Bhaban, Level-04
71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000

INVITATION FOR TENDER
for

Selection of Firm (National) for Staff Outsourcing

| 1 | Ministry / Division | : | Ministry of Road Transport and Bridges/ Road Transport and Highways Division | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------|--|-------|---|----|--|-------|--------------|-------|----------------|----|----------------|----|---|----|------------------|----|----|----|----------------|----|---|----|---------|----|---|--|--|--|--------|----|
| 2 | Executing Agency | : | Dhaka Mass Transit Company Limited (DMTCL) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Procuring Entity | : | Project Director Technical Assistance for Dhaka Mass Rapid Transit Development Project (Line-5): Southern Route [PRF] | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Procuring Entity Code | : | Project Code-223038600 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Procuring Entity District | : | Dhaka | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Invitation For | : | Staff Outsourcing | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Invitation Ref No. | : | 35.05.0000.551.11.014.20/85; Date: 23/08/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Invitation Date. | : | 25 August, 2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KEY INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Procuring Method | : | Open Tender Method (OTM) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FUNDING INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Budget and Source of funds | : | GOB | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Development Partner | : | Asian Development Bank (ADB) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PARLICULAR INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Project Code | : | 223038600 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Project Name | : | Dhaka Mass Rapid Transit Development Project (Line-5): Southern Route [PRF] | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Package No | : | mrt5s_psn01 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | Tender Package Name | : | Staff Outsourcing | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | Tender Publishing Date | : | Date of Publishing Advertisement of Tender on National Dailies | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | Tender Last Selling Date | : | 23 September 2020 (during office hour) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | Tender closing Date and Time | : | 24 September 2020 at 2:00 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Tender Opening Date and Time | : | 24 September 2020 at 2:30 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | Name and Address of the office for Selling, Receiving and Opening of Tender Document | : | Project Director Dhaka Mass Rapid Transit Development Project (Line-5): Southern Route[PRF], Probashi kallyan Bhaban, Level-04, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INFORMATION FOR TENDERER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | Eligibility of Tenderer | : | <p>a) Tenderer must have the experience of supplying manpower for 5 years in any Ministry/division/authority/agency/government company/government organization/government project/consultants organization of the foreign aided project. Certificates of relevant experiences are to be attested by first class gazetted officer.</p> <p>b) The firm/firms must have experience of supplying manpower at least of Taka 1 (One) crore in last 5 (five) years.</p> <p>c) Tenderer current capital/loan will be at least 50 Lac. In case of Loan facility PSN-5 must be attached as document. In other cases bank certificate must be submitted.</p> <p>d) Earlier who failed to supply manpower in MRT Line-06 and MRT-1, Project will be considered as 'illegible' to participate in this tender.</p> <p>e) Tenderer shall have the legal capacity to enter into the contract under the applicable law.</p> <p>f) Tenderer shall be enrolled in the relevant professional or trade organization registered in Bangladesh.</p> <p>g) Tenderer shall have fulfilled its obligations to pay taxes under the previous of the laws and regulations of Bangladesh.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | Brief Description of the service to be provided | : | <p>Staff Outsourcing</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>SI No</th> <th>Name of Post</th> <th>Grade</th> <th>Number of Post</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Dispatch Rider</td> <td>20</td> <td>2</td> </tr> <tr> <td>02</td> <td>Office Attendant</td> <td>20</td> <td>14</td> </tr> <tr> <td>03</td> <td>Security Guard</td> <td>20</td> <td>4</td> </tr> <tr> <td>04</td> <td>Cleaner</td> <td>20</td> <td>2</td> </tr> <tr> <td colspan="3"></td> <td>Total=</td> <td>22</td> </tr> </tbody> </table> | | | SI No | Name of Post | Grade | Number of Post | 01 | Dispatch Rider | 20 | 2 | 02 | Office Attendant | 20 | 14 | 03 | Security Guard | 20 | 4 | 04 | Cleaner | 20 | 2 | | | | Total= | 22 |
| SI No | Name of Post | Grade | Number of Post | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01 | Dispatch Rider | 20 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02 | Office Attendant | 20 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 | Security Guard | 20 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 04 | Cleaner | 20 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Total= | 22 | | | | | | | | | | | | | | | | | | | | | | | | | | |



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|--|--|--|-------------------------------|----------------------------------|
| 23 | Price of the Tender Document | Tk 5000 (Five Thousand) Non Refundable | | |
| | Name of the goods and services | Location | Tender Security (Taka) | Contract Period (Month) |
| 24 | Staff by outsourcing according to mentioned post name, grade and post number at order-22 | Dhaka Mass Rapid Transit Development Project (Line-5): Southern Route [PRF], Probashi kallyan Bhaban, Level-04, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000 | 5,00000 /- (Five Lac) | Till 30 th June, 2023 |
| 25 | Name & Designation of the Officer inviting Tender | : Brig. Gen(Retd.). Md. Abdul Wohab, ndc, PEgg. Project Director | | |
| 26 | Contact Details | : Project Director Dhaka Mass Rapid Transit Development Project (Line-5): Southern Route [PRF] Probashi kallyan Bhaban, Level-04, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000 | | |
| 27 | Special Instructions | : a) The Government principle of Outsourcing document 2018 & Latest circulars/revisions of this principle (আউটসোর্সিং প্রক্রিয়া সেবা গ্রহণ নীতিমালা, ২০১৮ এবং আউটসোর্সিং প্রক্রিয়া সেবা গ্রহণ নীতিমালা, ২০১৮ অনুযায়ী সেবা গ্রহণের ক্ষেত্রে সেবামূল্য নির্ধারণ), New pay Scale and Conditions of this tender document will be applicable in this case. b) Outsourcing Principle 2018 and any further revision /correction in this principle will be applicable. c) Manpower must be supplied in accordance with outsourcing principle, 2018 and qualification mentioned in TAPP. d) Authority will recruit manpower at a time or according to demand(as & when require) e) Authority will have the right to change or add any conditions that do not conflict with government rules. Authority can accept/ reject any tender without showing any reason. f) . If tender is submitted by hiding or falsifying any information and later it is identified then agreement will be canceled despite agreement is done and necessary steps will be taken according to the Law. g) Any solicitation or personal communication will be considered as illegibility. h) The Tender notice will be available on the Website: www.bangladesh.gov.bd of Bangladesh National Portal, website www.cptu.gov.bd of central procurement technical unit, website: www.rthd.gov.bd of Road Transport and Highway Division and website: www.dmtc.org.bd of Dhaka Mass Transit Company Limited (DMTCL). | | |
| The Procuring Entity reserves the right to accept or reject any or all Tenders and the whole process. | | | | |

C. Uddin
23.08.2020
Project Director

Technical Assistance for Dhaka Mass Rapid Transit Development
Project (Line-5): Southern Route [PRF]